



Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK
E-MAIL: PBY1@QWEST.NET

Jan. 11, 2007

CALL TO THE 467th STATED MEETING

The 467th Stated Meeting of the Presbytery of Des Moines will be held on Saturday, January 20, 2007, at the First Presbyterian Church of Dallas Center, Iowa. Directions to the church and a map are included in this packet.

Registration begins at 8:30 a.m. **Please do not arrive before 8:30.** The people preparing the materials and process for registration, and those preparing the coffee and rolls, will not be ready until then. **The Presbytery will convene at 9:30 a.m.**

The *Proposed Docket* is enclosed, along with items for information and action. Commissioners should bring these to the meeting. Extra copies are available at the meeting for visitors only, so extra packets are limited. An important piece of business will involve recommendations from the Administrative Commission working with the Windsor Presbyterian Church. We will also be dealing with Proposed Amendments to the Constitution of our denomination (look for the *Bills and Overture Task Group Report*) and a time with the Peace, Unity and Purity Task Force of our presbytery. Other more typical business will be before us as well.

As has happened in our previous meeting, much of our “usual” business will be handled in what is called a “Consent Agenda” process. Simply put, this means we can handle, in one action, a vote to approve or adopt actions or recommendations that do not require debate or conversation. The Council will introduce this process to us more fully and carefully lead us through it. You will notice that the reports contain a letter designation with parts of them having numbers. These allow us to easily identify items to be handled in the *Consent Agenda*.

We have a new addition to our Orientation Time. The Budget and Finance Committee will be holding a “Budget Conversation” for those interested in learning more or talking about our budget. Look for a room set asked for this purpose.

The Minutes of the November Stated Meeting were distributed to Commissioners and Members last week and can be downloaded by going online to: www.presbyteryofdesmoines.org. Please remember to bring these to the January meeting as well. Again, extra copies are at a minimum.

Meeting Format: Under our structure and style of operating in our Presbytery, meetings do not have business as the central focus and purpose for our gathering. Worship, dialogue and fellowship are primary reasons for meeting. There is still business – after all, we cannot be Presbyterians if we do not have business – but much of our meeting time is more conversational than parliamentary in nature. It

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will help our meetings to be carried on in this kind of spirit if Members and Commissioners come expecting such a spirit to be present.

As you look at the *Proposed Docket*, you will see that this meeting lasts until approximately 3:55 p.m. Knowing that a majority of those attending will be traveling a long distance, the Council has worked very hard to plan a docket that will allow for adjournment at an early enough time to allow for the journey home. A full day's meeting is standard in our structure and design. We meet as a Presbytery only four times per year, so all of our meetings are "all day." All of the items on the *Docket* require Presbytery attention or fit in with what we have said we want to have happen at our meetings.

Another thing you might note as you look at the *Proposed Docket* is that, as usual, it is full. We have a variety of activities and actions – worship, reports, and welcoming of new members, for example. These will keep the time moving quickly and 3:55 p.m. will be on us before we know it. We are again promised another of our wonderful times together, so we encourage each commissioner and minister member to be present for the entire meeting. Avoidable late arrivals and early leavings are discourteous to those presenting reports and rob other people of the opportunity to share in work and ministry with those not present.

Participation Guidelines: For a variety of reasons, some members of our Presbytery have asked who may participate in discussions during a Presbytery meeting. *Guidelines for Participation in Presbytery Meetings*, is a helpful piece explaining this and is located at the end of this packet.

A reminder about how we handle "Joys and Concerns;" instead of mixing announcements with items for prayer, we now have an announcement time for publicity items after lunch, and prayer concerns will be shared during worship.

Child Care: Child care will be provided. Please call the Dallas Center church at 515-992-3531 to sign up for child care by Noon on Wednesday, January 17. Please provide a sack lunch for each child. Milk will be provided.

A/V Equipment: The church has an overhead projector and screen. A video projector and laptop computer can be made available if requested prior to the meeting. If you need the projector or any other A/V equipment, please contact the Presbytery Office at 515-276-4991.

We will continue the registration process of having all attendees sign in. This has seemed to work well in our previous two meetings. **Remember:** Congregations are not excused from having an elder in attendance. Also, if you plan to bring extra persons, please call the church to let them know.

In case the weather is bad and you should have questions about the status of the meeting, call the Presbytery Office at 515-276-4991. A message will be left on the voice mail system informing you if the meeting has been postponed or cancelled.

I look forward to being with all of you on Jan. 20.



Philip W. Barrett, Stated Clerk

Enclosures

PROPOSED DOCKET**January 20, 2007**

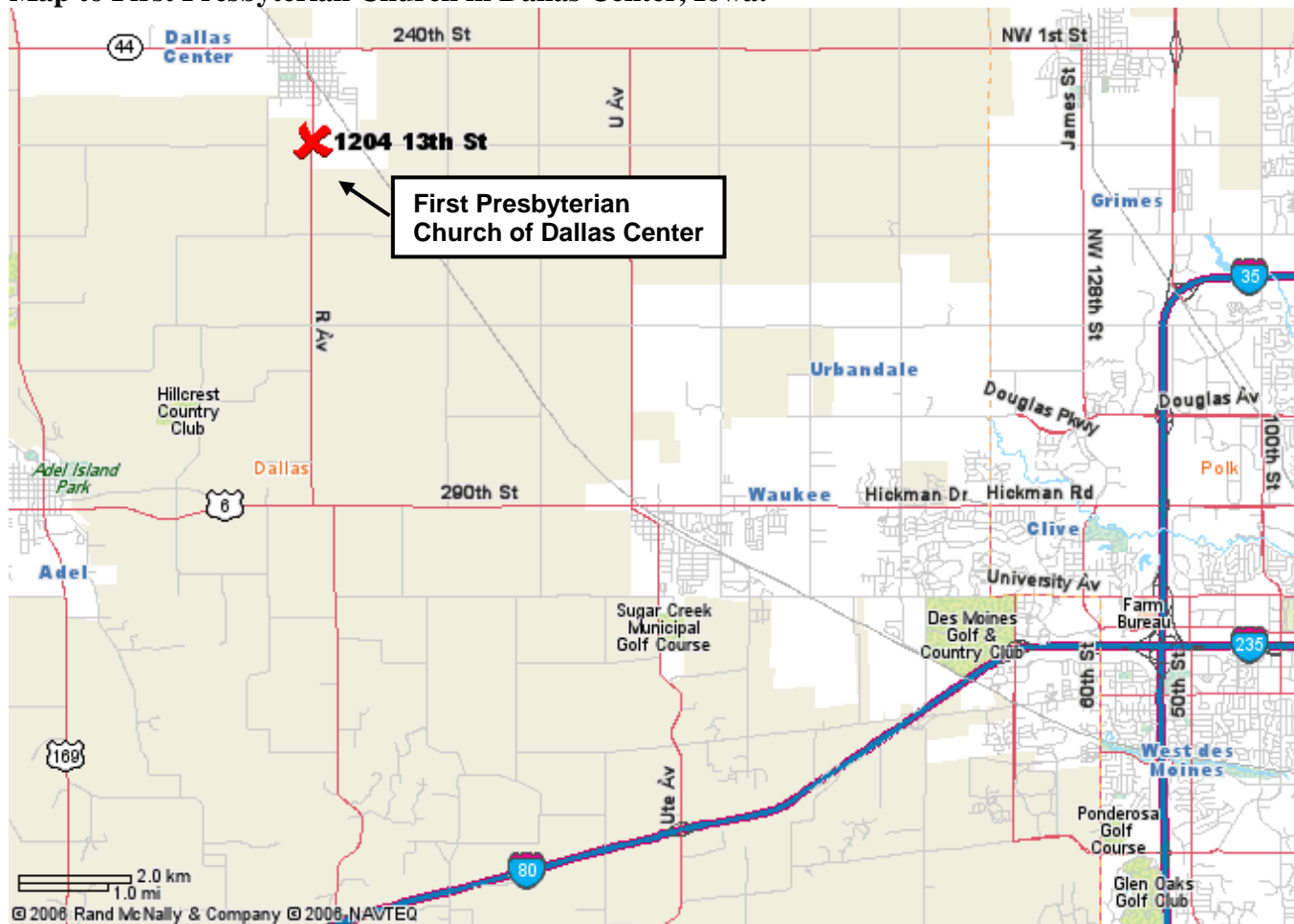
8:30 a.m.	Registration Begins Coffee and Fellowship	
9:00 a.m.	Orientation of "First Timers" Budget Orientation	Elder Ray Peters Elder Pat Aksamit
9:30	Convene Presbytery I – Stated Clerk	Rev. Kate Stangl Rev. Phil Barrett
10:00	K – Social Ministries Task Force	Nancy Lister-Settle
10:15	L – Camping/Youth Ministries Task Force	Dennis Britson
10:20	Worship Part I	
11:00	O1 – Windsor Administrative Commission	John Sprole
Noon	Lunch	
1:00 p.m.	Announcements	
1:10	Q2 – Synod Nominating Committee	David Boyd
1:15	E1 – Bills and Overtures Task Group	Rev. Sue Babovec Elder Ray Peters
1:45	T1 – CROSS Ministries	Roberta Victor
1:55	D – Budget and Finance Committee	Pat Aksamit
2:05	Worship Part II	
2:35	T2 – Peace, Unity and Purity Task Force	Rev. Tiare Mathison-Bowie
2:55	E – Coordinating Council	Lila Jean Jensen
3:00	J – General Presbyter	Rev. Phil Barrett
3:10	C – Committee on Preparation for Ministry	Rev. David Ewing
3:30	A – Congregational Care and Development Committee Presbytery of Des Moines, PC(USA)	Rev. Ann Rouse

3:40 B – Professional Care and Development Committee

Rev. Ken Rummer

3:45 Other Business

3:55 Benediction and Adjournment

Map to First Presbyterian Church in Dallas Center, Iowa:

Driving Directions: The First Presbyterian Church in Dallas Center, is located at 1204 13th Street or on the east side of County Road R16, just south of town.

- If traveling Interstate 80, take Exit 113 (Van Meter Exit), north on County Road R16 (R Avenue) about 5 miles to US-Hwy. 6 and take a left. Go west a ½ mile to CR-R16 (13th Street), and head north 4 miles to the church. The Dallas Center First Presbyterian Church is on the east side of the highway.
- If traveling from the Des Moines area, access US-Hwy. 6 (Hickman Road) going west nearly 9 miles to CR-R16 (R Avenue or 13th Street). Go north on CR-R16 (13th Street) approximately 4 miles to the church. The Dallas Center First Presbyterian Church is on the east side of the highway.

Parking: The Dallas Center First Presbyterian Church has Parking is on a lot south of the building.

Building Entrance: The church is all on one level and fully accessible.

C – COMMITTEE ON PREPARATION FOR MINISTRY REPORT

January 20, 2007

Consent Agenda Items:

- C-1 The Committee on Preparation for Ministry (CPM) reports that it has enrolled, effective November 20, 2006, Pamela Rohde as an Inquirer. Pam is a member of First Presbyterian Church, Oskaloosa where she and her husband Joel (First's youth director) attend. She did her undergraduate work at Central College in Pella earning a BA in art and religion with a minor in psychology. Pam has been involved in youth and music ministries for many years. She began her theological studies last fall at the University of Dubuque Theological Seminary, Dubuque, Iowa.
- C-2 The CPM completed its final annual consultation for 2006 on December 1, 2006. That consultation, with candidate **Beth Seeger-Troy**, was originally scheduled for November.

Action Items:

- C-3 Inquirer **Cyndy Ripperger** came under the care of our presbytery in November, 2003 as a Commissioned Lay Pastor (CLP) student. After completing several courses, and considering her call to the ministry, Cyndy became an Inquirer in May, 2005. Since then, she attended the University of Dubuque Theological Seminary and is working on her Masters of Divinity degree.

Upon review of her accomplishments to date as a CLP student and an Inquirer, the CPM sees that Cyndy has worked diligently toward becoming a minister of the Word and Sacrament. Therefore, the committee recommends that the Presbytery grant Cyndy Ripperger Candidate Status.

- C-4 Inquirer **Brian Diebold** came under the care of our presbytery as an Inquirer in October, 2004. He graduated from the University of Iowa in May, 2005 with his bachelor's degree. The following fall, Brian and his wife Kim moved to Pittsburgh, Pa., where he is currently working on his Masters of Divinity degree at Pittsburgh Theological Seminary.

Upon review of his accomplishments to date during the Inquiry stage, the CPM sees that Brian has worked diligently toward becoming a minister of the word and sacrament. Therefore, the committee recommends that the Presbytery grant Brian Diebold Candidate Status.

The CPM respectfully reminds the Presbytery that the examination for candidate status includes only the areas of *Christian faith, forms of Christian service undertaken, and motives for seeking the ministry.*

Respectfully submitted,
Rev. David Ewing, Moderator

D – BUDGET AND FINANCE COMMITTEE REPORT

Presbytery of Des Moines Income Statement For the Twelve Months Ending December 31, 2006

	Current Month	Current Year-to-Date	Annual Budget	% of Budget	Prior Year-to-Date
Income					
Total Per Capita	\$10,887.53	\$249,500.32	\$262,325.00	95.11	\$148,525.00
Presbytery General Mission	\$16,902.92	\$127,511.80	\$142,000.00	89.80	\$173,102.00
Synod Support Staff Salaries	\$3,333.33	\$39,999.96	\$40,000.00	100.00	\$40,000.00
H.A.E. Income	\$0.00	\$2,990.00	\$4,000.00	74.75	\$2,990.00
Interest Income	\$64.73	\$1,240.96	\$1,000.00	124.10	\$22,516.00
Miscellaneous Income	\$550.00	\$75,320.31	\$0.00	0.00	\$6,011.00
Total Revenues	\$31,738.51	\$496,563.35	\$449,325.00	110.51	\$393,144.00
Expenses					
Governance Expense					
Miscellaneous Expenses	\$0.00	\$3,032.31	\$0.00	0.00	\$0.00
Miscellaneous Expenses	\$3,015.84	\$4,523.78	\$0.00	0.00	\$0.00
Miscellaneous Expenses	\$0.00	\$61.00	\$0.00	0.00	\$0.00
Committee Preparation for Ministry	\$427.75	\$1,499.14	\$2,000.00	74.96	\$1,912.00
Committee Representation	\$0.00	\$0.00	\$100.00	0.00	\$0.00
Budget & Finance Committee	\$44.75	\$44.75	\$100.00	44.75	\$0.00
Nominating Committee	\$0.00	\$146.00	\$150.00	97.33	\$124.00
Personnel Committee	\$0.00	\$0.00	\$100.00	0.00	\$46.00
Sexual Misconduct Response Team	\$0.00	\$0.00	\$400.00	0.00	\$0.00
GA Per Capita	\$0.00	\$59,599.00	\$59,599.00	100.00	\$0.00
Synod Per Capita	\$0.00	\$48,471.00	\$48,471.00	100.00	\$0.00
Depreciation Expense	\$0.00	\$0.00	\$0.00	0.00	\$6,512.00
Depreciation Expense	\$0.00	\$0.00	\$0.00	0.00	\$1,328.00
Subtotal	\$3,488.34	\$117,376.98	\$110,920.00	105.82	\$9,922.00
Administrative Expense					
Moderator's Expense/Task Groups	\$173.89	\$628.29	\$350.00	179.51	\$731.00
Administrative Commissions	\$0.00	\$178.86	\$250.00	71.54	\$0.00
Presbytery Meetings	\$0.00	\$164.30	\$100.00	164.30	\$24.00
GP to General Assembly	\$0.00	\$1,339.47	\$2,000.00	66.97	\$0.00
Commissioner Orientation	\$0.00	\$79.62	\$100.00	79.62	\$0.00
Stated Clerk's Expense	\$0.00	\$30.00	\$50.00	60.00	\$0.00
Communication	\$0.00	\$298.95	\$500.00	59.79	\$734.00
Insurance	(\$1,011.00)	\$5,155.00	\$4,200.00	122.74	\$3,495.00
Legal Fees	\$0.00	\$0.00	\$1,000.00	0.00	\$0.00
Subtotal	(\$837.11)	\$7,874.49	\$8,550.00	92.10	\$4,984.00

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

	Current Month	Current Year-to-Date	Annual Budget	% of Budget	Prior Year-to-Date
Extension of Ministries					
New Church Development Task Force	\$0.00	\$0.00	\$500.00	0.00	\$0.00
NCD Loan Interest	\$0.00	\$0.00	\$700.00	0.00	\$366.00
Transformation Conference	\$20,063.25	\$3,000.00	\$1,000.00	300.00	\$0.00
Church Development Support	\$0.00	\$0.00	\$0.00	0.00	\$1,000.00
Social Ministries Task Force	(\$15.00)	\$2,916.11	\$10,000.00	29.16	\$10,336.00
El Salvador Mission Assoc-Benefits	\$0.00	\$5,642.19	\$0.00	0.00	\$0.00
CROSS Ministries	\$0.00	\$55,000.00	\$55,000.00	100.00	\$55,000.00
Special Events Task Force	\$0.00	\$0.00	\$0.00	0.00	\$303.00
Camping	\$2,185.99	\$2,556.12	\$4,000.00	63.90	\$7,954.00
Youth	\$251.75	\$223.63	\$500.00	44.73	\$146.00
Resources	(\$916.98)	\$339.03	\$300.00	113.01	\$211.00
Women's Advocacy Task Force	\$0.00	\$303.44	\$300.00	101.15	\$185.00
Subtotal	\$21,569.01	\$69,980.52	\$72,300.00	96.79	\$75,501.00
Support of Local Ministries					
Congregational Care & Development Committee	\$0.00	\$2,864.68	\$5,000.00	57.29	\$10,630.00
Initiative Grants	\$0.00	\$10,000.00	\$10,000.00	100.00	\$0.00
Des Moines Cottage Grove Avenue	\$0.00	\$0.00	\$0.00	0.00	\$4,000.00
Chariton First Presbyterian	\$0.00	\$0.00	\$0.00	0.00	\$5,000.00
Conflict Management Resourcing	\$0.00	\$0.00	\$2,000.00	0.00	\$0.00
Resourcing Workshops	\$0.00	\$0.00	\$3,000.00	0.00	\$0.00
Professional Care & Development Committee	\$315.37	\$2,219.19	\$2,500.00	88.77	\$1,901.00
EMI	\$0.00	\$0.00	\$0.00	0.00	\$6,000.00
Regional Partners					
Southeast	\$0.00	\$185.00	\$500.00	37.00	\$0.00
East	\$0.00	\$0.00	\$1,500.00	0.00	\$0.00
DM West/NW	\$0.00	\$150.00	\$500.00	30.00	\$0.00
Southwest	\$0.00	\$4,850.00	\$4,000.00	121.25	\$4,000.00
West	\$0.00	\$500.00	\$3,000.00	16.67	\$2,360.00
South Central	\$0.00	\$0.00	\$300.00	0.00	\$108.00
DM Two Rivers	\$505.41	\$2,245.82	\$3,500.00	64.17	\$3,338.00
Coordinating Council	\$77.75	\$313.53	\$300.00	104.51	\$437.00
Worship Task Group	\$0.00	\$0.00	\$100.00	0.00	\$0.00
Bills & Overtures Task Group	\$0.00	\$0.00	\$75.00	0.00	\$0.00
Contingency	\$0.00	\$495.00	\$1,000.00	49.50	\$0.00
Presbytery Office	\$1,656.33	\$33,211.85	\$27,826.00	119.36	\$28,813.00
Presbytery Staff	\$18,654.69	\$214,798.08	\$196,222.00	109.47	\$195,473.00
Subtotal	\$21,209.55	\$271,833.15	\$261,323.00	104.02	\$262,060.00
Total Expenses	\$45,429.79	\$467,065.14	\$453,093.00	103.08	\$352,467.00
Net Income	(\$13,691.28)	\$29,498.21	(\$3,768.00)	(782.86)	\$40,677.00

01/09/2007; 4:00 p.m.

**Presbytery of Des Moines
Restricted Funds
As of December 31, 2006**

New Covenant Funds

McCahon Fund

Annual income can be used for grants for small churches (under 150) for one-time needs. Unused income to be reinvested each year in the trust. \$46,792.94

Swan Fund

Interest earnings used for seminary students' assistance. \$19,430.18

Albia Sale

Restricted until 2006 for congregational development in the Albia area. \$27,330.82
After 2006 can be used for the assistance of small churches in the Presbytery

Knox Knolls Fund – Camping Fund

$\frac{3}{4}$ of interest earnings used for the camping program. \$345,818.93
 $\frac{1}{4}$ of interest earnings used for Presbytery causes.

Walther/Anderson Fund

Scholarship aid for underprivileged and handicapped campers. \$20,633.11

Colfax Fund – Church Development Fund

\$50,000 to remain invested in the New Covenant Funds. 73,698.00
\$23,698.00 plus annual interest can be used for church development and/or transformation projects or activities.

First American Bank – Urbandale

Pastor Emergency Fund – Savings

Short term loans for pastors. \$372.61

**Presbytery of Des Moines
2007 Proposed Budget**

	2006 Budget	2007 Revised Request
	\$14.90/10,700	\$16.60/10,493
INCOME		
Per Capita	\$159,430.00	\$155,415.00
General Mission	\$142,000.00	\$141,680.00
Synod Support Staff Salaries	\$40,000.00	\$40,000.00
Carryover Previous Year	\$0.00	
Income Restricted Funds	\$4,000.00	\$18,150.00
Interest Income	\$1,000.00	\$1,000.00
Bad Debt Estimate	(\$5,000.00)	(\$5,000.00)
Total Income	\$341,430.00	\$351,245.00
EXPENSE		
GOVERNANCE		
Committee Preparation for Ministry	\$2,000.00	\$1,600.00
Stewardship & Mission Interpretation Committee		\$800.00
Permenant Judicial Committee	\$0.00	
Committee On Representation	\$100.00	
Budget & Finance Committee	\$100.00	\$100.00
Nominating Committee	\$150.00	\$150.00
Personnel Committee	\$100.00	\$75.00
Sexual Misconduct Team	\$400.00	
Subtotal	\$2,850.00	\$2,725.00
ADMINISTRATIVE		
Moderator/Task Forces	\$350.00	\$350.00
Administrative Commissions	\$250.00	\$250.00
Presbytery Meetings	\$100.00	\$200.00
GP/Stated Clerk to General Assembly	\$2,000.00	
Commissioner Orientation	\$100.00	\$100.00
Stated Clerk Expense	\$50.00	\$50.00
Communication	\$500.00	\$400.00
Insurance	\$4,200.00	\$4,200.00
Attorney	\$1,000.00	\$1,500.00
Subtotal	\$8,550.00	\$7,050.00
EXTENSION OF MINISTRIES		
Church Development		
Task Force	\$500.00	\$0.00
GA Loan int./Principal	\$700.00	\$0.00
Church Transformation	\$1,000.00	\$8,000.00
Social Ministries	\$10,000.00	\$8,600.00

Mission Co-Worker Pension & Insurance		\$8,400.00
CROSS Ministries	\$55,000.00	\$55,000.00
Camping	\$4,000.00	\$5,000.00
Youth	\$500.00	\$1,000.00
Resources	\$300.00	\$300.00
Advocacy for Women	\$300.00	\$100.00
Subtotal	\$72,300.00	\$86,400.00
<u>SUPPORT OF LOCAL MINISTRIES</u>		
Congregational Care & Development	\$5,000.00	\$5,000.00
Incentive Grants	\$10,000.00	\$7,500.00
Conflict Mgmt Resourcing	\$2,000.00	
Resourcing Workshops	\$3,000.00	\$1,000.00
Professional Care & Development	\$2,500.00	\$3,300.00
Southeast Regional Partnership	\$500.00	\$300.00
East Regional Partnership	\$1,500.00	
DM West/Northwest Regional Partnership	\$500.00	
Southwest Regional Partnership	\$4,000.00	\$5,000.00
West Regional Partnership	\$3,000.00	\$2,000.00
South Central Regional Partnership	\$300.00	\$200.00
DM Two Rivers Regional Partnership	\$3,500.00	\$3,000.00
Coordinating Council	\$300.00	\$300.00
Worship Task Group	\$100.00	\$100.00
Bills & Overtures	\$75.00	\$75.00
Emergency Contingency	\$1,000.00	\$500.00
Presbytery Office	\$40,000.00	\$40,046.00
Staff Salaries/Benefits	\$190,839.00	\$198,279.00
Subtotal	\$268,114.00	\$266,600.00
TOTAL OF ALL EXPENSE		
	\$349,064.00	\$362,775.00
BUDGET SURPLUS/DEFICIT		
	(\$7,634.00)	(\$11,530.00)

1/11/2007; 12:47 p.m.

E – COORDINATING COUNCIL REPORT

January 20, 2007

The Coordinating Council of the Presbytery of Des Moines met on December 14, 2006, at the Presbytery Office in Urbandale.

The council took the following actions:

- E-A-1 Reviewed the November 14, 2006, Stated Meeting of the Presbytery.
- E-A-2 Accepted the offer of the Transformation Team to lead the Council through the future process in 2007.
- E-A-3 Planned the January 20, 2007, Stated Meeting to include a report from the Administrative Commission working with the Windsor Presbyterian Church, a report from the Peace, Unity and Purity Task Force of the Presbytery and action on Proposed Amendments to the Constitution of our denomination.
- E-A-4 Made initial plans for the May 15, 2007, Stated Meeting of the Presbytery with a possible emphasis on session personnel policies and practices, and another report from the Peace, Unity and Purity Task Force of the Presbytery.
- E-A-5 Elected Elder Mary Ellen Stanley (Leon, First) as Moderator of the Worship Task Group. Other persons were suggested for membership and will be contacted by members of the Council.
- E-A-6 Worked with the Budget and Finance Committee to develop a Proposed Presbytery Budget for 2007.

The Council recommends that the Presbytery adopt the following actions:

- E-R-1 That the following persons be elected to the positions noted:

SOCIAL MINISTRIES TASK FORCE MODERATOR

Elder Nancy Lister-Settle (Dallas Center, First)

CAMPING AND YOUTH TASK FORCE MODERATOR

Elder Dennis Britson (Dallas Center, First)

Other nominations will be presented at the January 20 Presbytery Meeting.

Respectfully Submitted,
Tim Maxa, Moderator

E1 – BILLS AND OVERTURES TASK GROUP REPORT

January 20, 2007

The Bills and Overtures Task Group met on January 4, 2007, at the Presbytery Office.

The Bills and Overtures Task Group recommends the following actions on the Proposed Amendments to the Constitution of the Presbyterian Church (U.S.A.):

(The Proposed Amendments in A and B will each be handled in a single or omnibus motion, as will Proposed Amendments C through F.)

06-A.	Revision of <i>Form of Government</i>, Chapter XIV with Additional Amendments to <i>Book of Order</i> Preface and G-6.0500, G-6.0600, G-6.0700, G-9.0405, G-11.0405, G-11.0408 and G-11.0405	YES
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Background

The 216th General Assembly (2004) directed the Office of the General Assembly (OGA) to engage in consultations across the denomination about the desire for revisions to the *Form of Government*. These consultations led to a recommendation by the 217th General Assembly (2006) that a task force be appointed to draft a proposal for a simplified *Form of Government*, a proposal for an immediate simplification of Chapter XIV, which is Amendment 06-A.1, related amendments to other parts of the *Form of Government*, which are Amendment 06-A.2, and a proposal for six other amendments to Chapter XIV, which are Amendment 06-B.

Brief Description

Amendment 06-A.1 proposes a simplification of Chapter XIV of the *Form of Government* to provide more flexibility to presbyteries in candidacy and minister placements. It is not intended to make any substantive change in Chapter XIV or the practices that have grown up under it. Amendments 06-A.2.a adds provisions relating to advisory handbooks “to guide synods and presbyteries in procedures related to the oversight of ministry.” These are to be developed by GA agencies, in consultation with the OGA and middle governing bodies. Their use is commended, but not mandatory.

Amendment 06-A.2.b moves language relating to dissolution of the relationship of elder or deacon to a new section G-6.0500.

Amendment 06-A.2.c moves provisions relating to release from the exercise of ordained office to a new section G-6.0600.

Amendment 06-A.d moves provisions relating to employment of a minister of another denomination in a temporary relationship to a new section G-11.0405c.

Amendment 06-A.2.e makes existing section G-11.0408 subsection a of G-11.0408 and moves provisions relating to a call to a validated ministry to new subsections b and c of G-11.0408.

2. This amendment allows presbyteries to allow qualified candidates to administer the sacraments (even if the candidate is not an ordained elder (see W-3.3616d). This will allow candidates to pastor small congregations, where they may remain for a few years even after they are ordained.
3. Larger membership congregations would be able to mentor a candidate in a large congregation setting, which many candidates will not be able to experience otherwise.

**06-B.3. Removing Synod Approval of Extraordinary Exam Process – On Amending YES
G-14.0313b**

Brief Description

Amendment 06-B.3 removes the requirement of synod approval of a presbytery's alternate examination procedures for candidates who have failed one or more examinations twice or have a documented disability.

Rationale for Recommendation

1. The amendment restores final approval of alternate ordination exams to presbyteries, where it belongs.
2. Synods often simply approve such processes without careful scrutiny. Presbyteries are very able to judge the adequacy of the alternate process for themselves.
3. The requirement of synod approval creates a bureaucratic delay in a candidate's process, without being a safeguard of the process.

**06-C. Enabling New General Assembly Council Structure – On Amending YES
G-9.0703, G013.0107, G-13.0201 and G-13.0202**

Brief Description

The General Assembly Council (GAC) completed a self-evaluation in 2003, reaching the conclusion that the GAC needed a closer relationship with middle governing bodies and congregations and that its size was too large. In addition, the move to biennial assemblies has changed terms of office and altered the functions of the GAC. This amendment proposes changes in the structure of the GAC that are responsive to the conclusions of the self-evaluation.

Background

The amendment seeks to make the GAC more responsive to middle governing bodies and congregations by reducing its size and emphasizing cooperation and communication with presbytery and synod executives. The new structure also is intended to support the four goal areas that are now the structure of the General Assembly's *Mission Work Plan*. It removes from the GAC its oversight and coordination responsibilities and redirects it toward providing resources to support the work of middle governing bodies.

Specifically, G-9.0703 is amended to remove the requirement that the GAC concur in the election of executives of General Assembly agencies; G-13.0201 is amended to provide that each synod will name a member of the GAC and all the GA permanent committees and to eliminate GAC responsibility for coordinating the work of GA agencies and lower governing bodies, GAC review of the work of GA agencies and bodies, budget preparation, and matters relating to administrative staff, compensation, and personnel policies at the GA and middle governing body levels. It amends G-13.0202 to grant to the General Assembly responsibility for the membership, terms of office, and officers of the GAC, eliminating the specification of voting members previously in this section and moving them to a GAC *Manual of Operations*.

Rationale for Recommendation

1. The amendment realigns the GAC's role consistently with the move away from a top-heavy denominational structure toward a structure centered in the presbyteries.
2. Even though this is not a finished product, it is a major step in a positive direction as the reduced size of the GAC will enable it to work more efficiently and with greater accountability.
3. The amendment eliminates the role of the GAC in the election of executives of General Assembly agencies, as well as its responsibilities for administrative staff, compensation, and personnel policies.
4. Biennial assemblies have changed terms of office and altered the functions of the GAC over a two-year period.
5. It is important to have a structure that fits with the new *Mission Work Plan*.
6. A smaller council and a commitment to meet annually with presbytery and synod executives will encourage communication and mutual learning to happen.

06-D. Opening Committee on Ministry to Access by Commissioned Lay Pastors YES

Brief Description

Commission Lay Pastors (CLP) serve the function of a minister to a particular congregation. The CLP, although an elder, may not be a member of the session of the church he or she is serving. The amendment provides access by the CLP to the committee on ministry on the same basis as elders who are members of session and ministers.

Rationale for Recommendation

1. The amendments corrects and oversight that was made when CLP provisions were added to the *Book of Order*.
2. It is appropriate for the Committee on Ministry to have the same relationship with commissioned lay pastors and with ministers serving particular congregations.

06-E. Members of the Synod – On Amending G-12.0101 YES

Background

The *Book of Order* permits presbyteries to enroll officers, committee chair-persons and council members as members during their respective terms of office. The synods have lacked this authority. This amendment allows persons in the specified positions to have voice and vote at synod meetings.

Rationale for Recommendation

1. The amendment grants authority to synods to enroll officers, committee chairpersons and council members as voting members of the synod during their terms of office.
2. This measure gives voice and vote to a group of ministers and elders who are actively engaged in the work of the synod.

06-F. Naming Certified Christian Educators as Mandated Reporters – On Amending G-14.0701 YES

Brief Description

Amendment 06-F would mandate certified Christian educators and certified associate Christian educators in the course of their service to report to ecclesiastical and civil authorities harm or risk of harm, abuse, or neglect of a minor or of an adult who lacks mental capacity, "when such information is

gained outside of a privileged communication” or when the reporting person “reasonably believes there is risk of future physical harm or abuse.”

Background

In the shadow of public revelations of clergy abuse in the national media, the 216th General Assembly (2004) approved, as did a majority of presbyteries, the inclusion in *Form of Government* Chapter VI sentences mandating ministers of Word and Sacrament, elders and deacons to report abuse or neglect of a minor or of an adult who lack mental capacity. Amendment 06-F would extend that mandated reporting responsibility to certified Christian educators and certified associate Christian educators. The inclusion of certified Christian educators and certified associate Christian educators as mandated reporters recognizes that it is ethically consistent for them to adhere to the same reporting standards as church officers in that they serve in the same environment and often have more contact and supervision of the children, minors and adults who lack mental capacity than many church officers.

Rationale for Recommendation

1. Once the tragic damage that can flow from abuse and neglect by even one person was more widely seen, the church through amendment of its Constitution responded by mandating minister of Word and Sacrament, elders and deacons to report “...harm, or risk of harm, related to the physical abuse, neglect, and/or sexual molestation or abuse of a minor or an adult who lacks mental capacity when (1) such information is gained outside of privileged communication; or (2) he or she reasonably believes that there is risk of future physical harm or abuse.” This reporting responsibility should be extended by amendment 06-F to include Certified Christian Educators and Certified Associate Christian educators for the same reasons.
2. The church’s ministry of love in Christ’s name minimally includes the protection from harm of children and others who are at risk of abuse and neglect in the community.
3. This amendment gives structure and responsibility to persons called and employed in congregations and governing bodies to report suspected wrongful behaviors thus extending the care of the church to the most vulnerable of God’s children and making the church’s intent to do so more visible.
4. If we entrust people who are vulnerable into the care and ministry of those who are specifically accredited to provide Christian education in our church, then extending this standard of practice regarding mandated reporting will have both symbolic and practical value in order to demonstrate our commitment to the spiritual well-being of all the people of Jesus Christ.

The “Analysis of Amendments to the constitution Proposed by the 217th General Assembly (2006) provided by the Association of Stated Clerks has been very helpful in preparing this report.

Respectfully submitted,
Susan Babovec
Ray Peters

I – STATED CLERK’S REPORT

November 14, 2006

- I-I-1 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date, and all correspondence received on behalf of the Presbytery has been assigned, referred or answered.

- I-I-2 Received the resignation of the Rev. Steve Mathison-Bowie as Moderator of the Camping and Youth Ministry Task Force, and the resignation of the Rev. Christopher (Kip) Harris as Moderator and member of the Worship Task Group and as member of the Coordinating Council. Both of these resignations have been referred to the Coordinating Council.

- I-I-3 As required by Section G-11.0101b of the *Book of Order*, I have ascertained the number of resident ministers who are members of the Presbytery and the number of elders which churches are entitled to send to a Presbytery Meeting or who are members of the Presbytery by virtue of their office or elected position I also followed the criteria set out in Section G-11.0421b of the *Book of Order* which allows presbyteries to elect additional elders to keep a proper balance between elders and ministers when Honorably Retired ministers are active in a presbytery. Some of the honorably retired minister members of this Presbytery do not live within the bounds of the Presbytery, and of those who do, some are not active in the Presbytery. A count of ministers and elders shows that there are 78 resident or active retired minister members and 83 elders eligible to attend presbytery meetings as commissioners or members. Therefore, it will not be necessary to assign particular churches to provide extra elders to correct any imbalance for 2007.

- I-I-4 In accordance with Section D-5.0206b of the Rules of Discipline in the *Book of Order*, the following former members of the Permanent Judicial Commission constitute the roll of those available to serve on the Commission if necessary to constitute a quorum:
 - Class of 2006** – Rev. Harold Butz (Honorably Retired)
Rev. Claude Jones (Des Moines, Douglas Avenue)

 - Class of 2004** – Rev. Sara Speer Palmer (Honorably Retired)
Rev. Lynn Williams (Grimes, First)

 - Class of 2002** – Elder Richard Shaffer (Des Moines, Westminster)

- I-I-5 The Presbytery has the following insurance coverage for 2007 through a master policy with the GuideOne Insurance Company:

Property	Each church and the Presbytery Office are covered by specific amount
General Liability	\$3,000,000 General Limit
	1,000,000 Each Occurrence
	1,000,000 Personal Liability
	1,000,000 Legal Liability
Medical	5,000
Sexual Misconduct Liability	250,000 Each Occurrence

Employee Benefits Liability	1,000,000	Each Claim
	3,000,000	Annual Aggregate
Directors', Officers', and Trustees' Liability	1,000,000	Each Occurrence
Employment Practices Liability	500,000	
Crime		
Employee/Officers Dishonesty	10,000	
Forgery	10,000	
Theft	5,000	
Ministers Business Personal Property	5,000	
Shared Umbrella Policy	5,000,000	
Workers Compensation		
Bodily Injury	100,000	Each Accident
Bodily Injury by Disease	100,000	Each Employee

I recommend that the following recommendation be adopted:

I-R-1 Grant permission to the Park Avenue Presbyterian Church of Des Moines and to the Westminster Presbyterian Church of Des Moines to pay their 2007 Per Capita Assessments in monthly, quarterly or other regular installments.

Respectfully submitted,
Rev. Philip W. Barrett, Stated Clerk

O1 – WINDSOR PRESBYTERIAN CHURCH ADMINISTRATIVE COMMISSION REPORT

January 20, 2007

The Administrative Commission elected to work with the Windsor Presbyterian Church in Windsor Heights recommends approval of the following action:

O1-A-1 The Commission finds that there is a true church within the meaning of the *Book of Order* Section G-8.0601. The true church has first claim to all property and assets of the Windsor Presbyterian Church.

The Commission presents the following recommendation for adoption:

O1-R-1 The Commission should be given original jurisdiction, replacing the elected session of the Windsor Presbyterian Church, until such time as members remaining at Windsor Presbyterian Church who are identified as members of the true church can constitutionally nominated, elect, train and ordain/install elders to serve as a session.

The Commission reached this conclusion because the Presbytery agreed at its November 14, 2006, Stated Meeting that there was indeed a schism at the Windsor Presbyterian Church within the *Book of Order* meaning. A substantial minority of the members have been working on plans for months now to leave the Presbyterian Church (U.S.A.) one way or another. The Commission has established that there is a core group of 25 to 30 persons who have committed to staying at the Windsor Presbyterian Church and in the PC(USA). We have been and will be meeting and working with them in conjunction with the Congregational Care and Development Committee (CCD). There may be more staying, as it appears there are 75 members or more who are waiting to see what happens before committing.

Despite all of our efforts at reconciliation, the schism has deepened and widened, to the point that the discussion at the Windsor Presbyterian Church among those wanting to leave the PC(USA) is now about how and when they are leaving, not whether. Even if the present session (which almost entirely backs the movement to leave) does not resign, we believe it is impossible, without these drastic steps we are recommending, to make a future for the Windsor Presbyterian Church while the present session persists in actions to leave the denomination.

Respectfully submitted,
John Sprole, Moderator

GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required ³
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
¹ The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. ² In this case, any resulting motion is debatable. ³ Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker ²	No second needed	Not debatable	Not amendable	No vote required unless someone objects ³
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
¹ The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). ² But division must be called for before another motion is stated. ³ Then majority vote is required.						

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